



# EDCPOS User Guide Card Payment



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Sale Sale (Contactless Card : Amount >SGD250) Offline Sale Void Settlement Settle All Pre Auth Pre Auth Comp Pre Auth Cancel PreComp Cancel (for UPI only) Refund **Batch Review Batch Total** Last Receipt Any Receipt Last Settle Summary Report Detail Report Log On Inject TMK Key (UnionPay)

### **Revision History**

No	Version	Date	Author	Page(s) Affected	Reason
1	1.0.0	11/10/2019	Hon Hao Kong	All	Initial release

### Sale

Normal Retail (Visa/MasterCard/AMEX/UnionPay/Diners/JCB)			
Cashier Action	Terminal Display		
<ol> <li>At the main screen, press any key to start.</li> </ol>	HOME Sourcessing 365 Sourcessing 365		
2. Press '1' for 'SALE'.	FUNCTION         1. SALE         2. OFFLINE SALE         3. VOID         4. SETTLEMENT		
3. Enter amount and press 'OK'.	AMOUNT SGD 0.00		
<ol> <li>Terminal will prompt user to 'Present Card'. Insert card.</li> </ol>	SALE PRESENT CARD AMOUNT 120.00		
5. User can either pay by contactless card or chip.	Contactless Card     Image:		

### Sale

Normal Retail (Visa/MasterCard/AMEX/UnionPay/Diners/JCB) - continued			
Cashier Action	Terminal Display		
<ul> <li>6. Select merchant. <ul> <li>a. Press '1' for 'NR'.</li> <li>b. Press '2' for 'IPP 6'.</li> <li>c. Press '3' for 'IPP 12'.</li> </ul> </li> <li>Note: <ul> <li>Minimum instalment plan for IPP6 is SGD 500 = 6 months.</li> <li>Minimum instalment plan for IPP12 SGD1000 = 12 months.</li> </ul> </li> </ul>	SELECT MERCHANT 1. NR 2. IPP 6 3. IPP 12		
<ul><li>7. Pass the terminal to customer to key in Pin and press OK.</li><li>Note: If the terminal prompt to key in.</li></ul>	SGD 120.00 Input PIN or press ENTER if no PIN Processing		
8. Terminal contacting bank for approval.	SALE UPI Receiving		
9. The transaction is approved.	SALE Transaction Approved		
10. Press 'YES' for customer's receipt.	SALE CUSTOMER COPY NO [X] YES [OK]		

### Sale

Normal Retail (Visa/MasterCard/AMEX/UnionPay/Diners/JCB) - continued		
Cashier Action	Terminal Dis	splay
<ul> <li>Cashier Action</li> <li>11. Merchant's receipt and customer's receipt.</li> <li>A1. Normal Retail Merchant's Receipt</li> <li>A2. Normal Retail Customer's Receipt</li> <li>B1. 6 months Instalment Merchant's Receipt</li> <li>B2. 6 months Instalment Customer's Receipt</li> <li>Receipt</li> </ul>	<image/> <image/> <image/> <section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header>	<image/> <section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header>
	B1	B2

### Sale for contactless above CVM limit

Normal Retail (Visa/MasterCard/AMEX/UnionPay/Diners/JCB)			
Cashier Action Terminal Display			
<ol> <li>At the main screen, press any key to start.</li> </ol>	HOME POCEC Bank 365 VIET 120 BBBB BBBB VIET 120 BBB BBB VIET 120 BBB BBB VIET 120 BBB BBB VIET 120 BBB BBB VIET 120 BBB BBBB VIET 120 BBB BBB VIET 120 BBB BBB VIET 120 BBB BBBB VIET 120 BBB BBB VIET 120 BBB VIET 120 BBB BBB VIET 120 B		
2. Press '1' for 'SALE'.	FUNCTION         1. SALE         2. OFFLINE SALE         3. VOID         4. SETTLEMENT		
3. Enter amount and press 'OK'.	SALE AMOUNT SGD 300.00		
4. Terminal will prompt user to 'Present Card'. Tap card to terminal.	SALE PRESENT CARD AMOUNT 300.00		
5. Pay by contactless card.	Contactless Card		

### Sale for contactless above CVM limit

Normal Retail (Visa/MasterCard/AMEX/UnionPay/Diners/JCB) - continued		
Cashier Action	Terminal [	Display
<ol> <li>Terminal will prompt user to enter PIN number.</li> </ol>	HON TOTAL:SGD 300.00 ENTER PIN:	ΛΕ
7. Terminal contacting bank for approval.	FUNCT VISA Dialing Primary	ΓΙΟΝ
8. Press 'YES' for customer's receipt.	SAL CUSTOME NO [X] Y	E R COPY ES [OK]
9. Merchant's receipt and customer's receipt.	<image/> <image/> <image/> <image/> <image/> <image/> <image/> <text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text>	<image/> <text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text>

### **Offline Sale**

Offline Retail (Visa/MasterCard/AMEX/UnionPay/Diners/JCB)		
Cashier Action	Terminal Display	
1. Press '2' for 'OFFLINE SALE'.	OFFLINE 1. SALE 2. OFFLINE SALE 3. VOID 4. SETTLEMENT	
2. Enter '3226' for password. Press 'OK'.	OFFLINE ENTER PASSWORD:	
3. Enter amount and press 'OK'.	OFFLINE AMOUNT SGD 0.00	
4. Terminal will prompt user to 'Insert/ Swipe Card'.	OFFLINE INSERT/SWIPE CARD	
5. Terminal will prompt user to enter approval code.	OFFLINE ENTER APPROVAL CODE	
6. Terminal contacting bank for approval.	OFFLINE UNIONPAY Processing	

### **Offline Sale**

Offline Retail (Visa/MasterCard/AMEX/UnionPay/Diners/JCB) - continued		
Cashier Action	Terminal Display	
7. The transaction is approved.	SALE Transaction Approved	
8. Press 'YES' for customer's receipt.	OFFLINE CUSTOMER COPY NO [X] YES [OK]	
9. Merchant's receipt and customer's receipt.	<image/> <image/> <image/> <image/> <image/> <image/> <section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header>	

### Void

Normal Retail (Visa/MasterCard/AMEX/UnionPay/Diners/JCB) - continued			
Cashier Action	Terminal Display		
1. Press '3' for 'VOID'.	VOID 1. SALE 2. OFFLINE SALE 3. VOID 4. SETTLEMENT		
2. Enter the invoice number. Press 'OK.	VOID Invoice No.:		
3. Enter invoice number and press 'OK'. (Please refer to the 'TRXN#' as shown in receipt) DATE: 09/10/19 DATE: 09/10/19 DATE: 09/10/19 DATE: 09/10/19 TIME: 09:00:13 BTH NO: 000002 TRXN #: 000055 MID: 0000555xxxxxxxxxTID : 55512345 OFFLINE 123456******1234 *- C	VOID Invoice No.: 000055		
4. Press 'OK' to confirm void.	VOID UNIONPAY ************************************		
	VOID UNIONPAY **********1234 SGD 300.00 CONFIRM VOID Dialing Primary		
	VOID UNIONPAY *********1234 SGD 300.00 CONFIRM VOID Connected		
	VOID Receiving		

### Void

Normal Retail (Visa/MasterCard/AMEX/UnionPay/Diners/JCB) - continued		
Cashier Action	Terminal Display	
5. The transaction is approved.	VOID Transaction Approved	
6. Press 'YES' for customer's receipt.	VOID CUSTOMER COPY NO [X] YES [OK]	
7. Merchant's receipt and customer's receipt. DATE: 09/10/19 BTH NO: 000002 MID: 0000555XXXXXXXXXTID : 55512345 OFFLINE 123456*****1234 *- C	<image/> <image/> <text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text>	

### Settlement

Settlement		
Cashier Action	Terminal Display	
<ol> <li>At the main screen, press any key to start.</li> </ol>	OCEC Bank         365           10)         452.4 1420 8888 8888           00556000 7.44         106441048	
	OCBC 365 Credit Card 6% cashback on Dining every day Terms and conditions apply.	
2. Press '4' for 'SETTLEMENT'.	FUNCTION         1. SALE         2. OFFLINE SALE         3. VOID         4. SETTLEMENT	
<ol> <li>Enter '3226' for password. Press 'OK'.</li> </ol>	SETTLE ENTER PASSWORD:	
<ul> <li>4. User can select host.</li> <li>Press '1' for 'CREDIT'.</li> <li>Press '2' for 'IPP'.</li> <li>Press '3' for 'EFTSEC'</li> <li>Press '4' for 'UNIONPAY'.</li> </ul>	SELECT HOST          1. CREDIT         2. IPP         3. EFTSEC         4. UNIONPAY	
5. Press 'YES' to confirm settlement.	SETTLE TOT SALE COUNT: 0003 SGD 500.00 CONFIRM SETTLE? NO [X] YES [OK]	
6. The terminal is calling the bank.	SETTLETOT SALE COUNT:0003SGD500.00Dialing Secondary	
7. The receipt for settlement.	Arterna fill         Arterna fill	

### Settle All

Settlement (All)	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'SETTLE ALL' and press '1 '.</li> </ol>	FUNCTION          1. SETTLE ALL         2. PRE AUTH         3. REFUND         4. WAVE REFUND
2. Enter '3226' for password. Press 'OK'.	SETTLE ENTER PASSWORD:
3. Press 'YES' to confirm settlement.	BATCH TOTAL TOT SALE COUNT: 0012 SGD 1420.00 CONFIRM SETTLE? NO [X] YES [OK]
4. The terminal is connecting with the bank.	SETTLE TOT SALE COUNT: 0012 SGD 1420.00 Dialing Primary
5. The receipt for settlement.	Address1 Address2 Address3 Address4 Address4 Address5 <b>SETLEMENT</b> MD: 0000555XXXXXXX TID:40004000 DATE: 11/10/19 TIME: 09:45:13 BTH NO: 000003 TOTALS 2 SGD 220.00 OFFLINE 0 SGD 0.00 TOTALS 2 SGD 220.00 TOTALS 2 SGD 2000 TOTALS 2 SGD 2000 TOTALS 2 SGD 2000 TOTALS 2 SGD 2000 OFFLINE 0 SGD 0.00 TOTALS 2 SGD 2000 OFFLINE 0 SGD 0.00 SALES 2 SGD 2000 OFFLINE 0 SGD 0.00 TOTALS 2 SGD 2000 OFFLINE 0 SGD 0.00 TOTALS 2 SGD 2000 TOTALS 2 SGD 2000

### **Pre Auth**

Pre Auth	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Pre Auth' and press '2'.</li> </ol>	FUNCTION         1. SETTLE ALL         2. PRE AUTH         3. REFUND         4. WAVE REFUND
2. Press '1' for 'Pre Auth'.	SETTLE <ol> <li>PRE AUTH</li> <li>PREAUTH COMP</li> <li>PREAUTH CANCEL</li> <li>PRECOMP CANCEL</li> </ol>
3. Enter the amount.	CARD VERIFY AMOUNT SGD 0.00
<ol> <li>Terminal will prompt user to 'Insert/ Swipe Card'.</li> </ol>	CARD VERIFY INSERT/SWIPE CARD
<ul> <li>5. Select the app to proceed.</li> <li>Press '1' for 'UICC CREDIT'.</li> <li>Press '2' for 'UICC DEBIT'.</li> <li>Press '3' for 'UICC QUASICREDIT.</li> </ul>	SELECT APP 1. UICC CREDIT 2. UICC DEBIT 3. UICC QUASICREDIT
<ol> <li>Enter PIN or press "Enter" to bypass and press "OK".</li> </ol>	PRE AUTH SGD 1420.00 Input PIN or press ENTER if no PIN ******

### Pre Auth - continued

Pre Auth - <i>continued</i>		
Cashier Action	Terminal Dis	play
7. Terminal contacting bank for approval	PRE AUT Receiving	H
<ol> <li>The terminal will show that the transaction has been approved.</li> </ol>	PRE AUT Transaction Approved 222294	H
9. Press 'YES' for customer's receipt.		
	PRE AUT CUSTOMER ( NO [X] YES	H COPY [OK]
<ol> <li>Merchant's receipt and customer's receipt.</li> </ol>		
	<b>OCBC</b> Bank	OCBC Bank
	<text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text>	<text><text><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text>

# Pre Auth Comp (for UPI only)

Pre Auth Comp	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Pre Auth' and press '2'.</li> </ol>	FUNCTION         1. SETTLE ALL         2. PRE AUTH         3. REFUND         4. WAVE REFUND
2. Press '2' for 'Pre Auth Comp'.	PRE AUTH 1. PRE AUTH 2. PREAUTH COMP 3. PREAUTH CANCEL 4. PRECOMP CANCEL
<ol> <li>Terminal will prompt user to 'Insert/ Swipe Card'.</li> </ol>	AUTH COMP INSERT/SWIPE CARD
<ul> <li>4. Select the app to proceed.</li> <li>Press '1' for 'UICC CREDIT'.</li> <li>Press '2' for 'UICC DEBIT'.</li> <li>Press '3' for 'UICC QUASICREDIT.</li> </ul>	SELECT APP 1. UICC CREDIT 2. UICC DEBIT 3. UICC QUASICREDIT
5. Enter the old transaction date and old approval number. (Please refer to the 'Date'& 'APPR CODE' as shown in receipt) DATE: 11/10/19 TIME: 09:45:13 BTH NO: 000003 TRXN #: 000055 MID: 0000555XXXXXXTID : 40004000 AUTH COMP ***********1234 *- C CARD TYPE : UNIONPAY ENTRY MODE : CHIP APPR CODE 222294 RREF NUM : 191011242240 APP NAME : UICC Debit Card APP ID : A000000333010101 TOTAL -SCD 20.00	AUTH COMP Old Trans Date: (MMDD): AUTH COMP Old APPR No.:

# Pre Auth Comp (for UPI only)

Pre Auth Comp - continued		
Cashier Action	Terminal I	Display
6. Enter the amount and press "OK".	PRE A UNIONPAY *****1234 AMOUNT: SGD	UTH 0.00
7. Press 'YES' for customer's receipt.	AUTH C CUSTOME NO [X] Y	COMP ER COPY 'ES [OK]
8. Merchant's receipt and customer's receipt.	<image/> <image/> <text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text>	<image/> <text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text>

# Pre Auth Cancel (for UPI only)

Pre Auth Cancel	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Pre Auth' and press '2'.</li> </ol>	FUNCTION         1. SETTLE ALL         2. PRE AUTH         3. REFUND         4. WAVE REFUND
2. Press '3' for 'Pre Auth Cancel'.	
	PREAUTH         1. PRE AUTH         2. PREAUTH COMP         3. PREAUTH CANCEL         4. PRECOMP CANCEL
<ol> <li>Terminal will prompt user to 'Insert/ Swipe Card'.</li> </ol>	
	AUTH COMP INSERT/SWIPE CARD
<ul> <li>4. Select the app to proceed.</li> <li>Press '1' for 'UICC CREDIT'.</li> <li>Press '2' for 'UICC DEBIT'.</li> <li>Press '3' for 'UICC QUASICREDIT.</li> </ul>	SELECT APP 1. UICC CREDIT 2. UICC DEBIT 3. UICC QUASICREDIT
<ul> <li>5. Enter the old transaction date and old approval number. (Please refer to the 'Date'&amp; 'APPR CODE' as shown in receipt)</li> <li>DATE: 11/10/19 TIME: 09:45:13 BTH NO: 000003 TRXN #: 000055 MID: 0000555XXXXXXXTID : 40004000 AUTH COMP 123456******1234 *- C CARD TYPE : UNIONPAY</li> </ul>	AUTH COMP Old Trans Date: (MMDD):
ENTRY MODE       CHIP         APPR CODE       222294         RREF NOM       191011242240         APP NAME       UICC Debit Card         APP ID       : A000000333010101         TOTAL:SGD       20.00	AUTH COMP Old APPR No.:

# Pre Auth Cancel (for UPI only)

Pre Auth Cancel - <i>continued</i>	
Cashier Action	Terminal Display
<ol> <li>Enter the amount and press "OK".</li> <li>Note : Must be the same as the pre auth amount.</li> </ol>	PRE AUTH UNIONPAY ************************************
7. Terminal contacting bank for approval	PRE AUTH Receiving
<ol> <li>The terminal will show that the transaction has been approved.</li> </ol>	PRE AUTH Transaction Approved 222294
9. Press 'YES' for customer's receipt.	PRE AUTH CUSTOMER COPY NO [X] YES [OK]
10. Merchant's receipt and customer's receipt.	<image/> <image/> <image/> <image/> <image/> <image/> <section-header><image/><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><text><text><text><text><text></text></text></text></text></text></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header>

# PreComp Cancel (for UPI only)

PreComp Cancel	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Pre Auth' and press '2'.</li> </ol>	FUNCTION          1. SETTLE ALL         2. PRE AUTH         3. REFUND         4. WAVE REFUND
2. Press '4' for 'PreComp Cancel'.	
	PRE AUTH         1. PRE AUTH         2. PREAUTH COMP         3. PREAUTH CANCEL         4. PRECOMP CANCEL
3. Terminal will prompt user to 'Insert/	
	AUTH COMP INSERT/SWIPE CARD
<ul> <li>4. Select the app to proceed.</li> <li>Press '1' for 'UICC CREDIT'.</li> </ul>	
<ul> <li>Press '2' for 'UICC DEBIT'.</li> <li>Press '3' for 'UICC QUASICREDIT.</li> </ul>	1. UICC CREDIT 2. UICC DEBIT 3. UICC QUASICREDIT
5. Enter the invoice number. (Please refer to the 'TRXN#' as shown in receipt)	
DATE: 11/10/19       TIME: 09:45:13         BTH NO: 000003       TRXN #: 000055         MID: 0000555XXXXXXXTID : 40004000         AUTH COMP         123456*****1234 *- C         CARD TYPE       : UNIONPAY         ENTRY MODE       : CHIP         APPR CODE       222294         RREF NUM       : 191011242240         APP NAME       : UICC Debit Card         APP ID       : A00000033010101         TOTAL:SGD       20.00	AUTH COMP Invoice NO:

# PreComp Cancel (for UPI only)

PreComp Cancel - continued		
Cashier Action	Terminal	Display
6. Select "OK" to proceed.	PRE UNIONPAY **********1234 AMOUNT: SGD NO[X] Y	AUTH 20.00 /ES [OK]
7. The terminal is connecting with the		
bank.	PRE	AUTH
8. The terminal will show that the		
transaction has been approved.	PRE Transaction Approved 222300	AUTH
9. Press 'YES' for customer's receipt.		
	PRE CUSTOM NO [X]	AUTH IER COPY YES [OK]
10. Merchant's receipt and customer's receipt		
	<b>OCBC</b> Bank	OCBC Bank
	Address1 Address2 Address3 Address4	Address1 Address2 Address3 Address4
	Address5         DATE:::11/10/19       TIRX: W: 000055         BTH:NO::000003       TRXN: W: 000055         MID:::00000555XXXXXXXXTID:::40004000       PRECOMPCANCEL         DYRE::00000       PRECOMP CANCEL         12456*****1234 *- C       CARD TYPE         CARD TYPE       ::01101042240         CARD TYPE       ::01011242240         CARD NAME       ::000000333010101         CARD XIAME       ::000000333010101         CARD XIAME       ::000000333010101         CARD XIAME       ::00000000330010101         CARD XIAME       :0000000330010101         CARD XIAME       :000000000000000000000000000000000000	Address1         MARTINIC MODELS         MARTINIC MODELS

### Refund

Refund	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Refund' and press '3'.</li> </ol>	FUNCTION         1. SETTLE ALL         2. PRE AUTH         3. REFUND         4. WAVE REFUND
2. Enter the system password.	REFUND ENTER PASSWORD:
3. Enter the amount to be refunded.	REFUND AMOUNT SGD 0.00
<ol> <li>Terminal will prompt user to 'Insert/ Swipe Card'.</li> </ol>	REFUND INSERT/SWIPE CARD
<ul> <li>5. Select the app to proceed.</li> <li>Press '1' for 'UICC CREDIT'.</li> <li>Press '2' for 'UICC DEBIT'.</li> <li>Press '3' for 'UICC QUASICREDIT.</li> </ul>	SELECT APP 1. UICC CREDIT 2. UICC DEBIT 3. UICC QUASICREDIT
6. Enter the reference number and transaction date. (Please refer to the 'Date'& 'APPR CODE' as shown in receipt) DATE: 08/10/19 TIME: 18:16:23 BTH NO: 000002 TRXN #: 000047 MID: 0000555XXXXXXTID : 55512345 <b>SALE</b> 123456******6447 *- C CARD TYPE : VISA ENTRY MODE : CHIP <b>APPR CODE 533748</b> RREF NUM : 928116328727 TC : DA2D26F97BE5D9BF TVR : 000008000 APP NAME : OCBC VISA CREDIT	REFUND         Old Trans Date: (MMDD):         REFUND         Old Reference:

### Refund

Refund - continued	
Cashier Action	Terminal Display
7. Terminal contacting bank for approval.	REFUNDTOTAL AMOUNT: SGD0.00Dialing Primary0.00
	REFUNDTOTAL AMOUNT: SGD0.00Connected0.00
	REFUNDTOTAL AMOUNT: SGD0.00Receiving0.00
8. The terminal will show that the transaction has been approved.	<b>REFUND</b> Transaction Approved
9. Press 'YES' for customer's receipt.	REFUND CUSTOMER COPY NO [X] YES [OK]
10. Merchant's receipt and customer's receipt.	<image/> <image/> <image/> <image/> <image/> <section-header><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></section-header>

### **Batch Review**

Batch Review	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'BATCH REVIEW' and press '2'.</li> </ol>	FUNCTION1. TIP ADJUST2. BATCH REVIEW3. BATCH TOTAL4. LAST RECEIPT
<ul> <li>2. Select the host</li> <li>Press '1' for 'CREDIT'.</li> <li>Press '2' for 'IPP'.</li> <li>Press '3' for 'EFTSEC'.</li> <li>Press '4' for 'UNIONPAY'.</li> </ul>	FUNCTION 1. CREDIT 2. IPP 3. EFTSEC 4. UNIONPAY
<ol> <li>Select review type.</li> <li>Press '1' for 'BATCH REVIEW'.</li> <li>Press '2' for 'REVERSAL RE- VIEW'.</li> </ol>	<b>FUNCTION</b> 1. BATCH REVIEW 2. REVERSAL REVIEW
<ol> <li>Example of batch review for Union- Pay.</li> </ol>	SELECT APP PREAUTH CANCEL UNIO ********1234 SGD 100.00 Invoice: 0

### **Batch Total**

Batch Total	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'BATCH TOTAL' and press '3'.</li> </ol>	FUNCTION1. TIP ADJUST2. BATCH REVIEW3. BATCH TOTAL4. LAST RECEIPT
<ul> <li>2. Select the host</li> <li>Press '1' for 'CREDIT'.</li> <li>Press '2' for 'IPP'.</li> <li>Press '3' for 'EFTSEC'.</li> <li>Press '4' for 'UNIONPAY'.</li> </ul>	HOST 1. CREDIT 2. IPP 3. EFTSEC 4. UNIONPAY
3. Example of batch total for UnionPay.	FUNCTION           Type Cnt Amt (N LINE)           SALE 0000           SGD         0.00           RFUD 0001           SGD , , , 12.00           TOTL 0001           SGD- , , , 12.00

# Last Receipt

Last Receipt	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Last Receipt' and press '4'.</li> </ol>	FUNCTION1. TIP ADJUST2. BATCH REVIEW3. BATCH TOTAL4. LAST RECEIPT
2. Example of last receipt.	Adamati Adamati Adamati Adamati Adamati Adamati Adamati Adamati Adamati Adamati Adamati Adamati Adamati BTH MC 000053 DUPLCATE DATE: 11/1019 TTME: 0004513 TTME: 000450 TTME: 000450 TTTME: 000450 TTTME: 000450 TTTME: 000450 TTTME: 000450 TTTME: 000450 TTTTME: 000450 TTTTTME: 000450 TTTTTTTTTTTTTTTTTTTTTTTTTTTTTTTTT

### Any Receipt

Any Receipt	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Any Receipt' and press '1'.</li> </ol>	FUNCTION1. ANY RECEIPT2. LAST SETTLE3. SUMMARY REPORT4. DETAIL REPORT
2. Enter the invoice number. DATE: 11/10/19 TIME: 09:45:13 BTH NO: 000003 TRXN #: 000055 MID: 0000555XXXXXXTID : 55512345 PRE AUTH 123456******1234 *- C CARD TYPE VISA	REPRINT RECEIPT
3. Press 'YES' for customer's receipt.	PRE AUTH CUSTOMER COPY NO [X] YES [OK]
<ol> <li>Merchant's receipt and customer's receipt.</li> </ol>	Signed Sector Secto

### Last Settle

Last Settle	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Last Settle' and press '2'.</li> </ol>	FUNCTION1. ANY RECEIPT2. LAST SETTLE3. SUMMARY REPORT4. DETAIL REPORT
<ul> <li>2. Select the host</li> <li>Press '1' for 'CREDIT'.</li> <li>Press '2' for 'IPP'.</li> <li>Press '3' for 'EFTSEC'.</li> <li>Press '4' for 'UNIONPAY'.</li> </ul>	HOST 1. CREDIT 2. IPP 3. EFTSEC 4. UNIONPAY
3. Example of last settle for UnionPay.	<image/>

# Summary Report

Summary Report	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Summary Report' and press '3'.</li> </ol>	FUNCTION1. ANY RECEIPT2. LAST SETTLE3. SUMMARY REPORT4. DETAIL REPORT
<ul> <li>2. Select the host</li> <li>Press '1' for 'CREDIT'.</li> <li>Press '2' for 'IPP'.</li> <li>Press '3' for 'EFTSEC'.</li> <li>Press '4' for 'UNIONPAY'.</li> </ul>	HOST 1. CREDIT 2. IPP 3. EFTSEC 4. UNIONPAY
3. Example of summary report for UnionPay.	Address1 Address2 Address3 Address4 Address5 CUMARY REPORT CONSTITUTION DATE: 11/10/13 DATE: 11/

# **Detail Report**

Detail Report	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'Detail Report' and press '4'.</li> </ol>	FUNCTION1. ANY RECEIPT2. LAST SETTLE3. SUMMARY REPORT4. DETAIL REPORT
<ul> <li>2. Select the host</li> <li>Press '1' for 'CREDIT'.</li> <li>Press '2' for 'IPP'.</li> <li>Press '3' for 'EFTSEC'.</li> <li>Press '4' for 'UNIONPAY'.</li> </ul>	HOST 1. CREDIT 2. IPP 3. EFTSEC 4. UNIONPAY
3. Example of detail report for UnionPay.	<image/>

### Log On

Log On	
Cashier Action	Terminal Display
<ol> <li>Press 'down' until 'LOGON and press '1'.</li> </ol>	FUNCTION 1. LOGON 2. LOGOFF 3. UPLOAD RECEIPT
2. The terminal is connecting with the bank.	LOGON Logon In Progress Dialing Primary
3. Terminal will show the logon have been completed.	LOGON LOGON COMPLETE PLEASE TRY AGAIN